

# Duke Energy Diversity in the Arts Application Checklist



## Before Starting the Application

- \_\_\_\_\_ Read the [Guidelines](#)
- \_\_\_\_\_ Read the [Evaluation Matrix and Scoring Chart](#)
- \_\_\_\_\_ Review the [Questions List](#)
- \_\_\_\_\_ Create a United Arts [Grant Portal Account](#) if needed ([Tutorials from Foundant](#))
- \_\_\_\_\_ Support Materials (videos, photos, testimonials, reviews)
- \_\_\_\_\_ Financial Statements (Form 990, Last Fiscal Years Budget, Current Operating Budget)
- \_\_\_\_\_ Add United Arts Grants ([administrator@grantinterface.com](mailto:administrator@grantinterface.com)) to your email safe list. This is the email address that messages sent through the UA grant portal will arrive from.

## Questions

Contact Elyse Jardine, Sr. Director of Community Outreach at [Elyse@UnitedArtsCFL.org](mailto:Elyse@UnitedArtsCFL.org) with any questions concerning Diversity in the Arts Grant Program and the United Arts Grant Portal.