

Documents Needed for the Application:

_____ Read the <u>Guidelines</u>

- _____ Create a United Arts <u>Grant Portal Account</u> if needed (<u>Tutorials from Foundant</u>)
- _____ Unique Entity ID (See Guide on how to register for a Unique Entity ID)
- _____ At least One letter of Support
- _____ Support Materials (videos, photos, testimonials, reviews)
- _____ Board of Directors List

_____Financial Statements (<u>template provided</u> – note if you do not have access to Excel. Contact <u>Elyse@UnitedArts.cc</u>. She will share with you, your organization's template in Google Sheets.

_____ Form 990 from Fiscal Year End 2021* If you do not have a 990 for 2021, contact <u>Elyse@UnitedArts.cc</u> for further instructions. Not all eligible organizations may have had one.

_____ Add United Arts Grants (<u>administrator@grantinterface.com</u>) to your email safe list. This is the email address that messages sent through the UA grant portal will arrive from.

Helpful Documents

<u>Questions List</u> (Note that question vary slightly if applying for multi-year support – 4 additional questions)

_____ <u>Eligibility Quiz</u> – Not sure if your organization qualifies, check out this form.

Questions

Contact Elyse Jardine at <u>Elyse@UnitedArts.cc</u> with any questions concerning Diversity in the Arts Grant Program and the United Arts Grant Portal.